

## Using Basic Proofreading Marks

Use this copy of Lincoln's Gettysburg Address to see the use of appropriate proofreading marks.

four score and seven years ago our fathers brought forth on this continent a new nation, conceived in Liberty, and dedicated to the proposition that all men are created equal. ~~Now~~ we are engaged in a great ~~Civil~~ War, testing whether that nation, or any nation, so conceived and so dedicated, can long endure. We are met on a great battle-field of that war. We have come to dedicate a portion of that field, as a <sup>final</sup> resting place for those who here gave their lives that that nation might live. It is altogether fitting and proper that we should do this.

≡ lower case to capital letter

¶ insert paragraph

/ capital letter to lower case

^ insert (word)

○ insert period

But, in a larger sense, we ~~not~~ can dedicate—we can not consecrate—we can not hallow—this ground. The brave men, living and dead, who struggled here, have consecrated it <sup>far</sup> above our poor power to add or detract. The world will little note, nor long remember what we say here, but it can never forget <sup>what</sup> they did here. It is for us the living, rather, to be dedicated here to the unfinished work which they who fought here have thus far so nobly advanced. It is rather for us to be here dedicated to the great task remaining before us — that from these honored dead we take <sup>in</sup> creased devotion to that cause for which they gave the last full measure of devotion — that we here highly resolve that these dead shall not have died in vain — that this nation, under God, shall have <sup>#</sup> a new birth of freedom — and that government of the people, by the people, for the people, shall not perish from the earth.

~ transpose (reverse order)

^ insert comma

ℓ delete (letter)

○ close up

# space needed