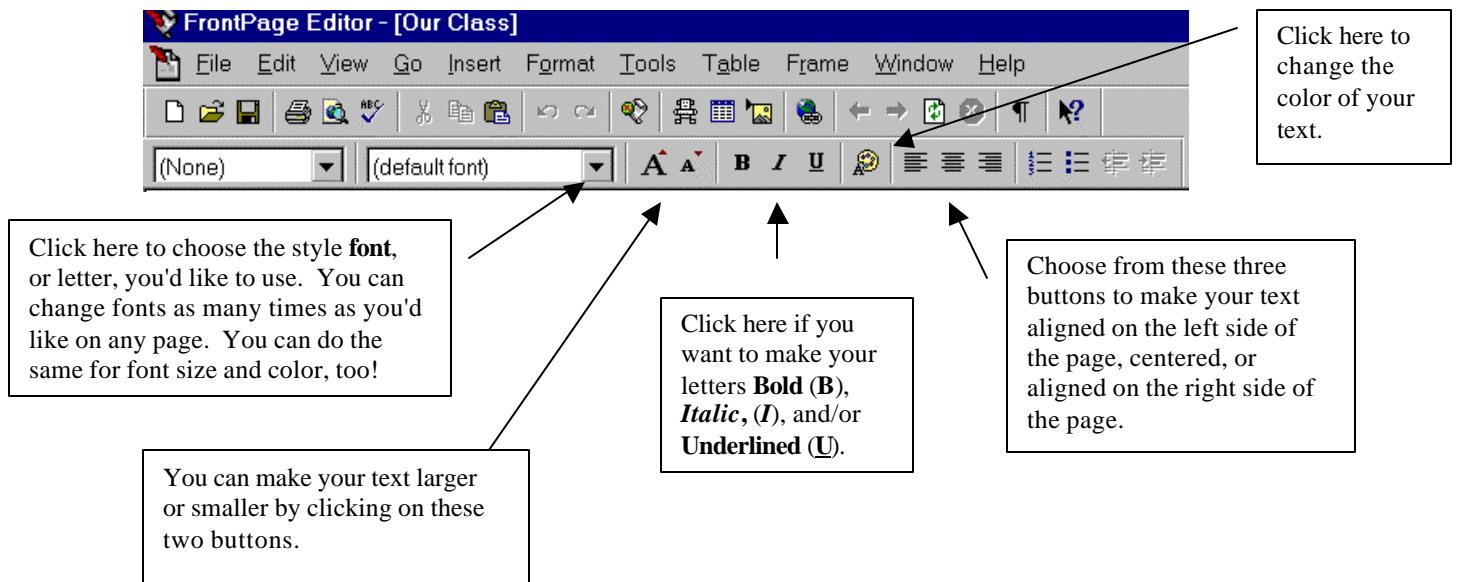


Adding Text to Your FrontPage Web

First, let's take a good look at the **Menu** and **Toolbars** you have to work with. (The **Menu** bar is the row of words at the top of your page. **Toolbars** are the rows of symbols and letters at the top and bottom of your page. These words and symbols allow you to create and edit the page you're working on. There are many different kinds of toolbars, and you can hide them or have them showing, depending on your preference, by clicking on **View** on the menu bar and selecting or deselecting the different toolbars. For now, let's leave everything the way it is.)



You'll find that there is more than one way to do just about everything you need to do on the computer. Changing your text is no exception. Although you can use all of the buttons I've highlighted above, you can also click on **Format** on the menu bar. When the drop-down menu appears, click on **F**ont. A window will pop up in which you can make a variety of choices about how you want your text to appear.

You can always go back and change text you've already put into your Web by highlighting it and then going back and clicking **Format**, **F**ont, then making your selections.

