

How to Insert a Marquee in Your Web

1. Open the page where you'd like to have a marquee.
2. Place your cursor where you'd like the marquee to be.
3. Click **I**nsert on the menu bar. On the menu that drops down, click on **A**ctive **E**lements, then slide your cursor over and click on **M**arquee....
4. A window will pop up. In the box next to the word **T**ext, type in what you'd like your marquee to say. If you want your background color to match the rest of your page, be sure and select it by using the arrow underneath **B**ackground **C**olor.
5. Browse through the other features offered and make any selections you'd like. You might also want to click on **S**tyl**e**, and **F**ont, **C**olors, and/or **T**ext, and play around with those features.
6. Once you've made all your selections, click **O**K. (You may have to click **O**K twice to get back to your page.
7. Click the **P**review tab at the bottom of the page to check out your moving marquee!